

Matter of The Heart Therapeutic Center



LIFE COACH INTAKE FORM

(678) 672-2281
mothtc@yahoo.com

www.mothtc.org

Contact Data & General

Name:

Last: _____ Middle Initial: ____ First: _____

Address:

Street: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Cell Phone: _____

Email: _____

Web site address: _____

Emergency

Contact _____

Date of Birth: _____ Age: _____

Marital Status: _____ Spouse's Name: _____

Children's Names and Ages:

Company Name: _____

Title: _____

Business Phone: _____

Occupation: _____

References:

#1) Name: _____

Phone Number: _____ Cell Phone _____

#2) Name: _____

Phone Number: _____ Cell Phone _____

The questions in this form are designed for you to bring to the surface a description or picture of the current state of your life, your perspective and vision. This is an opportunity to begin framing your future and what you would like to have happen for yourself. This information is helpful for me to understand who you are, and how I can best support you, your goals and what you want to achieve in your life.

1. Please rate your satisfaction with your life in the following areas
(1 – worst, 5 – best)

- Emotions
- Relationships
- Sexuality
- Body
- Work
- Money
- Spirituality

2. What one thing do you want more of in your life right now?

3. What one thing do you want less of in your life right now?

9. How do you like to be supported when hitting challenges in your personal growth or thought process (have a good listener; strategize with someone; work with a devil's advocate, work with guided visualization, journal, etc. If you're not sure, you can write that too.)?

10. Do you have any specific goals and/or intentions for this program?

11. How committed are you to making this program work for you?

Your Goals

What are the biggest changes you want to make in your life in the next 3 months?

1. _____

2. _____

3. _____

What are the biggest changes you want to make in your life over the next 3 years?

1. _____

2. _____

3. _____

What do you most want to achieve for yourself in your life/career?

1. _____

2. _____

3. _____

What if anything is missing in order to achieve this?

1. _____

2. _____

3. _____

What would you say have been your 3 greatest accomplishments to date?

1. _____

2. _____

3. _____

What do you expect to achieve in life as a result of hiring me as your life coach?

1. _____

2. _____

3. _____

Your History

What is the hardest thing in your life that you have had to overcome?

What major transitions have you had in the past two years? (Example: Entering or approaching a different age, a new or different relationship, job role, residence, a change in children's ages/stages, etc.)

Who are or have been your major role models? Why?

Have you worked with a coach before or a similar one-on-one adult relationship (e.g. tennis coach, piano teacher, and therapist)? If so, what worked well for you and what did not work in the relationship(s)?

Improvements:

Please list any improvements you would like to make in the following areas.

Family:

Money / Financial Situation:

Career / Business life: _____

Service / Personal Character: _____

Relationships: _____

Friends: _____

Living Space / Home: _____

Personal Growth / Learning: _____

Health / Self Care: _____

Creativity: _____

Play / Leisure time: _____

Other areas: _____

Your Life:

Who are the key people in your life and what do they provide for you?

What is your favorite part of your typical day? Why?

What is your least favorite part of your typical day? Why?

Looking at the past six months of your life, do you like the direction your life is moving in? Explain.

Is your life one of your choosing? If not, which parts are being chosen for you? What is a dream or goal you have given up on?

What do you think is NOT possible to achieve in your lifetime that you wish you could?

What part of yourself, if any, have you given up on?

On a scale of 1 to 10 with 10 high, rate the quality of your life today. _____

If you reach the age of 95 and continue to live your life and order your time the way you are right now, what regrets do you think you will have? (Tip: complete the statement “I wish I had...”.) Do not include things from the past—only things you will regret if you continue your exact present path.

Toleration's:

List five things that you're personally tolerating or putting up with in your life at present. (Examples: information you can't find, clutter, rude friends, tight shoes, dented car, job dissatisfaction, dead plants, broken equipment, cranky people in your life etc.)

1. _____
2. _____
3. _____
4. _____
5. _____

What are your primary stressors? (What stresses you out?)

On a scale of 1 to 10, 10 high, rate the amount of stress in your life right now. ____

Here are ways of coaching clients. Which one(s) appeal to you?

- ____ Brainstorming strategies together
- ____ Support, encouragement and validation
- ____ Insight into who you are and your potential
- ____ Painting a vision of what you can become or accomplish
- ____ Exploring and removing blocks and obstacles to your success
- ____ Accountability; checking up on goals
- ____ Working through self-improvement programs together
- ____ Suggesting or designing action steps

Comments: _____

Health Information.

What are your long-term health goals?

What (if anything) are you doing to reach these goals?

Are you under medical/therapeutic treatment? Yes No If yes, for what condition?

List any medications (including aspirin) and nutritional supplements you are taking:

Are you Currently taking any illegal drugs or have any addictions?

Do you feel like you are in danger of harming YES NO SOMETIMES

Life Coaching Agreement

Date: _____

Name: _____

Fee: _____

Session Dates:

Session 1 - _____

Session 2 - _____

Session 3 - _____

Session 4 - _____

Session 5 - _____

Session 6 - _____

Our sessions are conducted in person or over the phone. If a phone session is planned, at your scheduled session time you are to phone me. The number is (678) 472-2281. Missing or rescheduling sessions is strongly discouraged. If an unforeseen event does require you to reschedule, I must be notified 24 hours prior to the scheduled session. Please remember that not completing, or partially completing your assignments is not a reason to reschedule. If assignments are not complete, it is very important that we work together during your scheduled session to strategize, overcome obstacles, and establish next steps. If notification is not given 24 hours prior to the scheduled session time, the session will be considered missed and thereby forfeited.

Coach Disclaimer of Liability: Client hereby employs as Coach for the purpose of supporting the Client with respect to Client’s self-awareness, vision and goals, and strategic plans, has experience in such matters and agrees to render such coaching services. Client understands and agrees that she/he is not an employment agent, financial analyst, psychotherapist or business manager. I have not promised, shall not be obligated to, and will not 1) procure or attempt to procure employment, business or sales for the client 2) act as a therapist, providing psychological counseling, psychoanalysis or behavioral therapy.

I have read and agreed to the Policies and Disclaimer of Liability.

(Client’s Signature) (Date) _____

Print _____

(Coach’s Signature) (Date) _____

Print _____